



CONTRACT RIDER

All terms and provisions set forth are part of the same contract.

The Talent will provide the following:

1. One full-length, 60 minute, Divas of Diversity event, followed by question and answer period with audience. The Talent will perform two songs and mingle with guests for 30 minutes after the event to greet and take photographs.
2. The Sponsor will be provided with electronic materials to be used for the promotion of the event. The Sponsor agrees to use promotional materials exclusively, unless the Sponsor has received approval for the use of additional materials to be used for promotions.
3. The Sponsor agrees not to commit the Talent to any outside personal appearances, interviews or other promotion or appearances without prior written consent from the Talent or the Agency.

The Sponsor will provide the following:

VENUE REQUIREMENTS

1. Appropriate staging is required; if the stage is elevated, which is preferred, it must be a minimum of 10 x 10 ft and be no taller than 36 inches, unless a railing is attached and it has stairs. Only those expressly authorized by the Talent shall be admitted on stage during the event. The Sponsor shall secure backstage entrances at all times and written approval of backstage hands and staff is to be provided to the Talent, if requested. The format of the venue should be communicated in detail to the Talent prior to arrival.
2. The Sponsor shall provide a secure area with a table and chairs in a space where attendees can line up single file. Two security personell are REQUIRED to be with the Talent for the entire time to create a safe boundary within crowds.

SET-UP / TECHNICAL REQUIREMENTS

1. One (1) cushioned chair must be provided on stage.
2. One (1) cordless microphone with stand and/or one (1) lavalier / headset microphone. Left and right front stage monitor.
3. The Talent reserves the right to request specific lighting and music queues based on event and ability of the venue.

4. The Talent will provide a copy of music and/or any video in the order of the event. The content must be returned to the Talent after the event.
5. Sound system is required, a set-up, sound and lighting check with a technician, provided by the Sponsor, must be available to start no less than 60 minutes before event time. The sound and lighting crew must be able to mix vocal to track. The Talent requires that the Sponsor provide CD / DVD player with sound system and a screen for pre-event multi-media. The Sponsor will provide a computer connected to the sound system, internet and a screen no less than 60 minutes before time of event. The system and its components shall be in full working order, with no buzzes, hums, beeps, crackles, clicks or other extraneous noise, and will be free from radio interference.
6. If event takes place in a large space that seats more people than hosts are expecting, the Sponsor is encouraged to block or tape off rows of seats near the back of the house. Audiences should be directed to sit as close to the stage as possible without having the option of sitting in the balcony or in the back of the house.
7. The following should be provided in the dressing room and available after the sound check: two bottles of water, straws, ice, Monster Energy Drink (not sugar free, Red Bull brand is acceptable as a second choice), cranberry juice, club soda and assortment of healthy snacks.
8. One private, secure (lockable) dressing room for the Talent's belongings and pre-event preparation, as close as feasible to the stage. The dressing room, labeled with the Talent's name, must be a minimum of 10 sq ft with an 8 foot table, two (2) chairs, two (2) clean towels, proper lighting, full length mirror, fully operational fan and clothes rack with hangers. The Talent requires one restroom, which is not open to the public and/or be able to be blocked off when needed.
9. One copy of each handout for each participant in attendance. The handout will be distributed at the start of the event by the Sponsor.
10. One copy of the GET FEEDBACK survey to each participant in attendance. The survey will be distributed and collected by the Sponsor. The Sponsor will return the surveys to the Agency.

EVENT EXPECTATION

1. The Talent requires the Sponsor to assign an assistant to the Talent, unless other arrangements have been made by the Talent. The duties of the assistant include:

- Greet the Talent at the venue.
- Provide the Talent tour of the venue, stage, dressing rooms, bathrooms, etc.
- Escort the Talent to and from the stage to the dressing room.
- Assist the Talent with changing between numbers, if needed.
- Assistant to the Talent contact information is:

Name: _____

Contact Phone Number: _____

Contact Email Address: _____

2. The Sponsor will identify an individual to introduce the Talent. The question and answer portion of the event can be hosted by a Sponsor representative. The individual must provide logistics of the question and answer portion of the event to the Talent at least 60 minutes prior to the start of the event. If pre-submitted questions are collected from the audience the Sponsor must collect the questions as participants are entering the venue and the Talent reserves the right to answer selected questions. The individual hosting the question and answer portion of the event contact information is:

Name: _____

Contact Cell Phone Number: _____

Contact Email Address: _____

3. Appropriate security is REQUIRED during the ENTIRE time the Talent is on the Sponsor's property. The persons must clearly be identified as security and introduced to the Talent. The Talent or the Sponsor representative shall direct such security as the Talent deems necessary to protect the Talent's equipment, personal property, vehicles and other property.

4. The Talent will select their own songs and provide their own costuming. The Divas of Diversity event does not have a costume change. Should a costume change or music be requested, to be pre-approved by the Agency, the Talent must be given 20 minutes per costume change. More time may be required based on the complexity of costuming and distance from the stage.

5. Sponsor is forbidden from recording audio, video, television, radio and all forms of digital recording without prior written permission from the Agency. Flash photography is permitted during the event.

6. The Talent requests that any reviews, articles, or press-related material concerning their event be forwarded to the Agency.

TRAVEL INFORMATION

1. If accommodations are being provided, the property must be reputable and have received no less than a three star rating (from AAA or Zagat) and be no more than 15 miles from the venue. Hotel information is to be disclosed to only those authorized by the Talent and the Sponsor shall instruct those in its employ to keep such information confidential. For evening events, after 3:00pm, the reservation will be for the night of the event. For daytime events, before 3:00pm, the reservation will be for the night prior to the event. Depending on the arrival time of the Talent an additional night maybe required. On some occasions, when travel between schools is tight, we may request accommodations close to the airport. Accommodations are to be made in the name of the Talent, Michael Steck.

2. The Sponsor is required to provide transportation for the Talent. A driver must be provided by the Sponsor for the Talent to travel (1) from the hotel in the host city to the venue (within 15 miles) (2) from the venue to the hotel in the host city (within 15 miles). If Sponsor representative is unable to provide transportation, the Sponsor is responsible for arranging and providing payment to transportation service. The representative of the Sponsor providing the transportation or the transportation service is:

Company (if applicable): _____

Name: _____

Contact Phone Number: _____

Contact Email Address: _____

Confirmation Number (if applicable) _____

Instructions: _____

3. The Talent requests, but does not require an official school t-shirt.

4. Approximately one week before the event, the Sponsor should expect to be contacted by the Talent. The Sponsor representative the Talent should contact is:

Name: _____

Contact Phone Number: _____

Contact Email Address: _____

IF ANY OF THE TERMS HEREOF ARE NOT IN COMPLIANCE, THE TALENT SHALL HAVE THE RIGHT TO REFUSE TO PRESENT AND SHALL BE ENTITLED TO FULL COMPENSATION. FOR ANY QUESTIONS, CONSENTS, DIRECTIVES, OR OTHER MATTERS PERTAINING TO THE REQUIREMENTS HEREIN, CONTACT THE TALENT'S AUTHORIZED REPRESENTATIVE: TODD MURRAY, TMURRAY@HOPESVOICE.ORG, 1.800.516.7680.